

**SPECIFIC PROCUREMENT NOTICE (SPN)**

Procurement Name: **Recruitment of an Individual Consultant for administrative support to MCA-Benin II as part of the assessment of the financial capacity of bidders for MCA-Benin II contracts.**

Project Name: Millennium Challenge Account-Benin II (MCA-Benin II)

Type of Notice: Request for Applications (RFA) - Individual Consultant (IC)

General Information

Country: Benin

City/Locality: Cotonou

Notice/Contract Number: PP19-COM-ADM-25.1

Publication Date: January 31st, 2023

Deadline: February 13th, 2023

Funding Agency: Millennium Challenge Corporation (MCC)

Buyer: Millennium Challenge Account-Benin II

Original Language: French

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Web Site: <http://www.mcabenin2.bj>

Type of Procurement: Individual Consultant Services

Main Text:

1. The government of Benin (the "Government") and the United States of America, through the Millennium Challenge Corporation ("MCC"), have entered into a Millennium Challenge Account Compact of approximately US \$ 391 million ("MCC Funding") to promote poverty reduction and economic growth in Benin (the "Compact"). The Government, acting through MCA-Benin II (the "MCA Entity"), intends to use part of the MCC Funding to eligible payments under the contract for which this Request for Applications ("RFA") is launched. Any payments made by the MCA Entity in accordance with the proposed contract will be subject, in all respects, to the terms of the Compact and related documents, including restrictions on the use of the MCC Funding and disbursement conditions of the MCC Funding. No party other than the Government and the MCA Entity will obtain any right under the Compact or have any right in relation to the amounts of the MCC Funding.
2. MCC's funding is appropriated by the U.S. Congress and obligated to the Compact upfront, with no incremental or partial funding. So, when a contract is signed with an MCA Entity, money is already available to the MCA Entity and, for most contracts, invoices are paid directly to Contractors/Consultants/Suppliers by the US Treasury.
3. The Benin power program consists of four (4) projects: (i) Policy Reform and Institutional Strengthening Project; (ii) Electricity Generation Project; (iii) Electricity Distribution Project; and (iv) Off-grid Electricity Access Project. The objective of the program is to increase the productivity and production for businesses, generate more economic opportunities for households and improve the capacity to provide public and social services by improving the quantity and quality of power supply. The Compact will be executed during a period of five years after its entry into force, that intervened on June 22, 2017. To face the challenges of the Covid-19 pandemic, the Compact has been extended to June 22, 2023.
4. MCA-Benin II now invites eligible individual consultants to submit a letter of application, a Curriculum Vitae (CV), comments on the Termes of reference and a financial proposal for the **Recruitment of an Individual consultant for administrative support to MCA-Benin II as part of the assessment of the financial capacity of bidders for MCA-Benin II contracts.**
5. The mission will take place from the date of contract signature until the Compact End Date, i.e. June 22, 2023.

A framework contract/agreement for a period of up to three (03) months, without however exceeding the Compact End Date, i.e. June 22, 2023, will be signed with the selected Consultant. Consultant's services will be requested through purchase orders. The location of the mission is Benin.



The mission includes main and optional tasks.

The activation of a given option is based on the number of bids/proposals requiring financial capacity analysis and is detailed in Section 2 of the Request for Applications.

The level of effort for each financial capacity assessment will be determined according to the number of bids/proposals received within a procurement. In any event, the level of effort for each assignment, including the time necessary to get familiar with the procurement file (Requests for proposals (RFP) and the proposals themselves), the financial evaluation itself, the preparation of the reports and their presentation to the Technical Evaluation Panel members will not exceed ten (10) man/days.

The level of effort for the assignment will be specified in the purchase order each time the individual consultant is requested to provide the services.

The total price of the Contract cannot exceed 5,000 US Dollars.

6. The qualifications required from the Individual Consultant are indicated in the Terms of Reference contained in the RFA. For more information, please refer to the detailed Terms of Reference included in the RFA. These requirements, include, among other, the following criteria:
 - Hold a Diploma of Chartered Accountant;
 - Justify at least five (05) years of professional experience in an Accounting or Audit Firm;
 - Be registered with the Order/Association of Chartered Accountants of Benin;
 - Demonstrate relevant experience in evaluating proposals or bids on behalf of projects or programs funded by the Government of the United States of America;
 - Demonstrate relevant experience in assessing the financial capacity of commercial enterprises, in financial engineering or in financial arrangements;
 - Have a perfect command of the English and French languages (reading, writing and speaking).
7. This RFA is open to all eligible Individual Consultants, as defined in the MCC Program Procurement Guidelines (PPG), available on the MCC website (www.mcc.gov), who wish to participate. The Individual consultants **cannot** associate in groups or subcontract the services.
8. This RFA follows the Compact General Procurement Notice No. 19, published on dgMarket on January 3rd, 2023, on the MCA Entity website - www.mcabenin2.bj - on January 4th, 2023, in the UN Development Business Online ("UNDB") on January 4th, 2023, and in the local newspapers "La Nation" on January 5th and 9th, 2023 and "Le Matinal" on January 11th, and 12th, 2023 .
9. The Consultant shall be selected through the Individual Consultant selection procedures as specified in the MCC PPG (P.1. B.3.9.).

Interested consultants should express their interest by sending a message (with the subject line: "**Recruitment of an Individual consultant for administrative support to MCA-**

Benin II as part of the assessment of the financial capacity of bidders for MCA-Benin II contracts." to the email address of the Procurement Agent: info-benin@charleskendall.com and by communicating full contact details.

10. The Application documents must be submitted electronically by DropBox as indicated in the RFA.
11. The deadline for receipt of Application Documents is **February 13th, 2023, at 03:00 pm** local time in Cotonou, Benin. The Application documents received after this time and date shall not in any case be accepted or opened. They will be deleted from the place where they were submitted. Please note that paper-based Applications **are not** accepted.
12. Contact Information /Address:
Millennium Challenge Account - Bénin II
95, rue 5073, Zongo Nima
Immeuble Kouglénou, 3ème étage
Domaine de l'OCBN Derrière la Compagnie
Territoriale de Gendarmerie du Littoral Cotonou,
République du Bénin
info-benin@charleskendall.com
<http://www.mcabenin2.bj>

For the National Coordinator and by order,
The Director of Operations,
in charge of the interim,



Joël AKOWANOU

